



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
Housing Resources Commission
One Capitol Hill
Providence, RI 02908

DATE: July 30, 2008
TO: Planning Directors/Town Planners/Planning Boards/Review Boards
FROM: Noreen Shawcross
RE: Affordable Housing Plan Progress Report: July 1, 2007-June 30, 2008

Please find attached the third annual reporting form as required by R.I.G.L. 45-53-4:

*“(xiii) The local review board of a town with an approved affordable housing plan shall report the status of implementation to the Housing Resources Commission, including the disposition of any applications made under the plan, as of June 30, 2006, by September 1, 2006 and for each June 30 thereafter by **September 1** through 2010. The Housing Resources Commission shall prepare by October 15 and adopt by December 31, a report on the status of implementation, which shall be submitted to the governor, the speaker, the president of the senate and the chairperson of the State Housing Appeals Board, and shall find which towns are not in compliance with implementation requirements.”*

In order to increase accuracy, the HRC will work in cooperation with Rhode Island Housing to confirm the housing units reported in Section 1. that qualify as Low and Moderate Income (LMI). This information will be reported back to the towns. As we are requesting only information required by law, we ask **that every question be answered fully. Incomplete forms will be returned for additional information.**

The attached word document must be completed **electronically and returned to: nshawcross@doa.ri.gov**. You may download a copy from www.hrc.ri.gov. To review your town’s two previous reports, go www.hrc.ri.gov, click on “Documents,” “Report on the Status of Implementation of the Comprehensive Housing Production and Rehabilitation Act of 2004.” **We would like to suggest that you use the forms provided to track required information throughout each reporting year.**

Please mail or e-mail the completed reporting forms no later than **September 2, 2008** to:
Noreen Shawcross, Chief Phone: 222-5766
Office of Housing and Community Development FAX: 222-2083
One Capitol Hill, 3rd Floor
Providence, RI 02908
E-mail: nshawcross@doa.ri.gov

Please contact me should you have any questions. Thank you for your assistance.

Implementation of Local Housing Plan Reporting Form
Reporting Period: July 1, 2007-June 30, 2008

Town of: _____ **Completed by:** _____ **Title:** _____

Phone: _____ **E-Mail Address:** _____

Please Note: You must complete and transmit the form **electronically**. Please go to www.hrc.ri.gov to download a copy if you have not received one by e-mail. **Every section must be completed.**

Section 1. Low and Moderate Income residential units completed (Certificate of Occupancy issued) in the reporting year from July 2007-June 2008. (Please complete chart below.)

| Name of Development | Address | Plat and Lot | # LMI Units |
|---------------------|---------|--------------|-------------|
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Section 2. Comprehensive Permit Status:

(In selecting "Status," please choose from the following: Zoning Board Approval; Planning Board Approval; Zoning & Planning Approval; Litigation-SHAB; Litigation-Court; Withdrawn; Under Construction; Certificate of Occupancy-Date.)

| Name of Development | Status |
|---------------------|--------|
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If any Comprehensive Permits have been denied or approved with conditions by the local review board, or stopped for any reason, please explain the circumstances related to the action.

Section 3. Update on Strategies in Local Affordable Housing Plans

In column 1, please check what was in your plan as submitted. In additional columns, please indicate current status.

| Strategy | In Plan Y/N | Implemented or Adopted (Date) | Municipal Code Reference or web address | Municipal Subsidy Y / N | If not completed, please provide status and explanation |
|---|-------------|-------------------------------|---|-------------------------|---|
| Mandatory Inclusionary Zoning (IZO) | | | | | |
| Special Development Districts | | | | | |
| Village Centers | | | | | |
| Developer Incentives-Density Bonus/Tax Incentives/Waive Impact Fees | | | | | |
| Zoning Changes | | | | | |
| Comprehensive Permit Process for Affordable Housing Completed | | | | | |
| Identification of Properties | | | | | |
| Infill Development | | | | | |
| Re-use of Town Properties | | | | | |
| Community Land Trust/Ground Lease | | | | | |
| Partnerships | | | | | |
| Affordable Housing Board/Commission | | | | | |
| Affordable Housing Trust Fund | | | | | |
| Conservation Development | | | | | |
| Historic Preservation Development | | | | | |
| Transit Oriented Development | | | | | |
| Other Strategies | | | | | |

*If any strategy is no longer being implemented, please explain why. _____

Inclusionary Zoning (IZO) Update:

What is your town's IZO density bonus provision, if any? _____

What other incentives have you provided to developers? _____

How many units has your IZO produced? Overall since inception: _____ July 1, 2007-June 30, 2008 _____

How many units do you project your IZO will produce in the reporting year July 1, 2008-June 30, 2009? _____